



Governors' Annual Report to Parents 2008-09

GOVERNORS 2008-09

The Local Governing Body is appointed by the Trustees.

Dr J Myerscough
(Chairman)

Mr P O'Brien
(Vice Chair)

Mgr P Cookson

Judge J Morgan

Dr M Duffy

Mrs V McDonnell

Mr K Parr

Mrs M O'Brien

Mrs J Casimo

Canon A O'Brien

Mrs F Barrow

Mr A Bath

Mrs S Hutchinson

Mr W Hammond (CB
representative)

Ex Officio Governors

Miss S Carter

Mrs B Pinnington

Any matters which you wish to raise with the Governing Body should be addressed to Dr J Myerscough c/o the School.

Clerk to the Governors

Mrs A Denton

c/o Runnymede

Tel – 0151 281 2300

Fax – 0151 281 4900

Runnymede St Edward's School Mission Statement

Runnymede St Edward's School is a Catholic community which reflects the spirit of Blessed Edmund Rice and aims to inspire, challenge and support all.

AGENDA FOR THE ANNUAL MEETING WITH PARENTS and CHAIRMAN'S INTRODUCTION.

The Annual Governors Meeting with Parents will be held on **Tuesday 23rd March 2010 at 6.00pm in the Ley Hall.**



The agenda for the meeting is:

1. Welcome and Introduction by the Chair
2. Apologies
3. Governors Annual Report
4. Matters arising from the Governors Annual Report
5. Any other business

Dear Parents,

I am delighted to present to you our report of Runnymede's academic year 2008-09. Some of the information in the report may be familiar to you through the various connections you have with the school, but it is important that parents are given the fullest picture of all aspects of school life. As Chair of Governors I fully recognise the support that our parents give to the community, and I would like to take this opportunity to thank you for your efforts, and most importantly for the hard work of all your children in making our school such a success.

Whilst I hope that this report provides you with a complete picture of Runnymede, I also hope it prompts some questions and inspires your curiosity. With this in mind I have great pleasure in inviting you all to our Governors Annual General Meeting with Parents on the evening of Tuesday 23rd March. While the title of this meeting sounds formal, it is actually an opportunity for you to meet the Governors in an informal setting, where I will verbally present the report, and then give you plenty of opportunity to either discuss specific issues from the report or indeed raise any general points for discussion. My thanks to all who attended last year, and I am looking forward to meeting many more of you this year.

Yours sincerely
Dr John Myerscough

SCHOOL ORGANISATION (Current)

NURSERY Mrs A Toner (Nursery Teacher), Miss H Hughes, Mrs S Bowers,

RECEPTION Mrs P Wilkinson, Mrs B Larkin } Mrs G Jones
YEAR 1 Mrs F Jones } Mrs P Robinson /Mrs E Nolan (0.5)
YEAR 2 Miss B O'Keeffe, Miss K Whelan } " " " "

YEAR 3 Mr P Halligan, Mrs A Pease }
YEAR 4 Miss M Davies, Mr P Osborne } Mrs P Lucas
YEAR 5 Mrs Y Bonfante, Mr J Quilty }
YEAR 6 Mrs P Brophy, }

ICT & Sets Mrs I Fennell, **FRENCH** Mrs J Britten (.4), **MUSIC** Mrs B Bixter
Sets Mrs B Pinnington

DEPUTY HEAD Mrs B Pinnington

HEADTEACHER Miss S Carter

ADMIN STAFF Mrs A Denton, Mrs P O'Donnell. Mrs L Harvey

CLEANING STAFF Mrs S Murney, Mrs H Hughes, Mrs L Jarrold, Mrs B Lennon, Mrs L Millington

LUNCHTIME STAFF Mrs P Bland, Mrs S Myerscough, Mrs J Brookes, Mrs S Mansley, Mrs H Hughes

SITE MANAGER Mr A Majilton (Temporary)

Changes to Governing Body for 09/10 - Resigned: Mrs E Quinn and Mr B Quinn
 Newly Appointed: Mr A Bath, Mrs F Barrow
 Associate Governor: Dr M Duffy

SCHOOL IMPROVEMENT PLAN

The school has been successful in achieving many of its aims in 2008-09. Some of the achievements are listed below. (This is not a complete or prioritised list)

- Full Curriculum Review
- Staff Restructuring
- Continuation of Monitoring
- Website, Database upgraded
- Enhancement for eligible staff
- Grounds Maintenance Contract
- Soundproofing in Music Department improved
- Continued programme of internal/external redecoration
- Ley Building heating renewed
- Colour copiers and photocopiers
- Governors Committee Membership revised
- Uniform Recycle Shop introduced
- Y5/Y6 External testing preparation
- Reception Outdoor area



MUSIC Music is flourishing at Runnymede, with over half our pupils from Years 3 - 6 involved in the Choir, Orchestra or Drumming Club. Most study instruments or singing and forty of our young musicians were successful in the examinations of the ABRSM, with many others taking exams outside school. Younger pupils have the opportunity to join Singing Club. The cathedral choristers have coped well with a heavy commitment throughout the year.

The Runnymede Choir broadcast live on BBC Radio Merseyside from St George's Hall, took part in the Radio Merseyside and Liverpool FC carol services and sang at a wedding. The Christmas Concert, our musical play, The Wind in the Willows, and Prize Presentation were other highlights. The Runnymede Orchestra increased in numbers and had a busy year, including Jazz Day at Liverpool College and the Palm House, Sefton Park, our Concert for St Cecilia's Day, along with a great variety of talented soloists, and Prize Presentation.

The children in FS and EY presented their Christmas Concert and play while Y2 performed the musical story, 'The Emperor and the Nightingale.' Y5 and Y6 pupils attended a concert, 'Music on the Menu,' at the Philharmonic Hall in February. We were invited to help launch the national Big School Sing Up project; the recording of our KS2 children was broadcast and added to the Sing Up website. In June, as part of Africa Week, everyone had the opportunity to sing, dance and play African instruments with our visitors from Zimbabwe, Hohodza Band.

SCHOOL BUDGET 2008–2009

| | | |
|-----------------------------|---|----------------|
| EMPLOYEES | TEACHING STAFF | £805297 |
| | SUPPORT STAFF | 369649 |
| EDUCATIONAL RESOURCES | BSM | 10340 |
| | TRANSPORT | 2790 |
| PREMISES | ENERGY | 16683 |
| | CLEANING | 3889 |
| | GROUND & POOL MAINTENANCE | 42537 |
| | INSURANCE | 29909 |
| | WATER CHARGES | 5256 |
| | OTHER HIRED SERVICES | |
| | RATES | |
| | REPAIRS AND MAINTENANCE | 22616 |
| | BUILDING IMPROVEMENTS | 852 |
| OTHER SUPPLIES AND SERVICES | ADMIN SUPPLIES & SERVICES | 19354 |
| | NON PAYROLL STAFF COSTS | |
| | MISCELLANEOUS | 72819 |
| | SCHOOL MEALS | 97137 |
| FINANCIAL | LOAN INTEREST | |
| | PROFESSIONAL FEES | 8921 |
| | DEPRECIATION | 33854 |
| | DEBT RECOVERY | 10201 |
| TOTAL EXPENDITURE | | 1552104 |
| INCOME | FEES INCOME | 1445494 |
| | HIRINGS, DONATIONS, RESTRICTED FUNDS RELEASE | 37038 0 |
| TOTAL INCOME | | 1482532 |
| BALANCE @ 31/8/09 | | -69572 |

ATTENDANCE

During the academic year 2008-2009 the highest total of registered pupils was 239. In 2008/2009 the overall attendance at the school was 97.3%. The level of authorised absence was 2.7%.

Specific Educational Needs

The school's co-ordinator is Mrs Pinnington. Each year the school completes an audit on pupils with specific needs and the appropriate action is taken in consultation with parents.

The school maintains a SEN register and school policy to attempt to meet the child's needs within the school with the help of relevant support agencies.

All children receiving additional support have individual education programmes (IEPs) drawn up in consultation with relevant staff and these are implemented with support from parents. These programmes provide clear targets, in measured stages, to the benefit of the children. Mrs Pinnington is also released from timetable for a session regularly to meet with parents, to assist staff and to complete administration .

Safeguarding

The school aims to create and maintain a safe environment and to manage situations where there are child welfare concerns and to help children understand what is and is not acceptable behaviour towards them. The school teaches our pupils to stay safe from harm and help them to speak if they have worries.

All staff receive training on a regular basis and report any concerns to the Safeguarding Co-ordinator Miss S Carter. The Deputy is Mrs B Pinnington and the Governor for Safeguarding is Dr Duffy.

The school follows the LA and local Safeguarding Children procedures.

Disabled Pupils**Admission Policy & Monitoring.**

Any entry sought by a disabled child will be viewed on its own merits, with proper consultation between child, parents, staff, governors and other concerned parties, such as occupational therapists, as to the practicality and effectiveness of admission. The school has a ramp for disabled access.

Similarly, these people will continuously monitor whether the disability or its effects are being properly dealt with, through IEPs or other agreed targets. The cost and effects of adaptations and modifications must not lessen the quality of education for the other children.

SECONDARY TRANSFER

The following offers were made to Year 6 pupils leaving the school in 2009. The total number of children in the year group was 44.

| School offering | St. Edward's College | King David High | Merchant Taylor's Boys | St Mary's College | Liverpool College | Holly Lodge | Rainford High | Belvidere Academy | Cardinal Heenan |
|-----------------|----------------------|-----------------|------------------------|-------------------|-------------------|-------------|---------------|-------------------|-----------------|
| No of Children | 32* | 1 | 2 | 1 | 3 | 2 | 1 | 1 | 3 |

*8 Music Places

| School offering | Bluecoat | Gateacre Comp | Merchant Taylor's Girls | Sth Huyton Centre for Learning | St Bedes | Broughton Hall | Belerive |
|-----------------|----------|---------------|-------------------------|--------------------------------|----------|----------------|----------|
| No of Children | 1 | 1 | 1 | 1 | 1 | 1 | 1 |

The following places were accepted by Year 6 pupils leaving the school in 2009. (correct at time of leaving Runnymede)

| School Accepted | St. Edward's College | King David High | Merchant Taylor's Boys | St Bedes | Merchant Taylor's Girls | Belvedere | Bluecoat | Cardinal Heenan | Tower College | Un-known |
|-----------------|----------------------|-----------------|------------------------|----------|-------------------------|-----------|----------|-----------------|---------------|----------|
| No of Children | 32* | 1 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 3 |

*8 Music Places

RESULTS OF NATIONAL CURRICULUM TESTS FOR 7 YEAR OLDS**TEACHER ASSESSMENT 2009**

The table shows the percentages Year 2 children achieved at each level in 2009.

The figures for Reading Task and Reading Tests may not total 100% since these tasks and tests do not apply at every level. Other rows might not total 100% because of rounding.

| LEVELS | W | 1 | 2 | 2C | 2B | 2A | 3 | Dis | Abs |
|------------------------|----------|----------|----------|-----------|-----------|-----------|----------|------------|------------|
| Speaking and listening | 0 | 0 | 25 | | | | 75 | 0 | 0 |
| Reading | 0 | 4 | | 7 | 7 | 29 | 54 | 0 | 0 |
| Writing | 0 | 4 | | 14 | 18 | 25 | 39 | 0 | 0 |
| Mathematics | 0 | 0 | | 7 | 21 | 39 | 32 | 0 | 0 |
| Science | 0 | 0 | 68 | | | | 32 | 0 | 0 |

W = working towards Level 1.

Abs = pupils absent from test

Dis = pupils disapplied under section 92/93 of the education act 2002

RESULTS OF NATIONAL CURRICULUM ASSESSMENTS FOR 11 YEAR OLDS

This table gives the summary of results for the last two years. The results are given in percentages and are of the number of pupils who achieved Level 4 or above in the tests. National averages are given in brackets.

| SUBJECT | <u>2008</u> | <u>2009</u> |
|----------------|--------------------|--------------------|
| English | 93%(81) | 95% |
| Maths | 93%(79) | 89% |
| Science | 98%(88) | 95% |

More detailed results for 2009 are given in the following table. This gives detail in percentages of levels pupils achieved in the tests and of pupils absent from testing. There were 40 pupils in that year that completed the tests in full.

| 2009 | English | Maths | Science |
|----------------|----------------|--------------|----------------|
| Level 3 | 5% | 11% | 5% |
| Level 4 | 32% | 59% | 54% |
| Level 5 | 64% | 30% | 41% |
| Absent | 0% | 0% | 0% |

PE, Extra Curricular, Sport and Sporting Excellence

Extra curricular activities, sport and PE have a high profile at Runnymede. Last year we again achieved the 'Active Mark' in Sporting Excellence for 2009. In PE we follow the LCP scheme of work and follow some aspects of dance and gymnastics from the Val Sabin Scheme. Extra curricular activities continue to be popular both after school and at lunchtime. They are of a sporting and non-sporting nature which gives all the children in our school the opportunity to participate in an activity that is of interest to them.

Activities include choir, orchestra, swimming, football, liturgical, group, singing, dancing, craft club, challenge club, English Speaking Board, hockey, swimming and swimming squad, quiz, ICT, a full and comprehensive list is available in the office. Sportsline visit Y5 each year for fitness testing and taster sessions for different sports.

It has been a very busy year for our teams with involvement in a variety of competitions run by CB Schools, AJIS Schools, LDCSSA & LPSSA. We hosted the AJIS Girls' Swimming Gala and the Liverpool Catholic Schools Rounder's tournament.

CURRICULUM REVIEW

Over the last academic year the monitoring schedule was carried out and completed by the relevant subject co-ordinators (Music, ICT, History, Science and Geography). This process involved reviewing the existing documentation and where necessary updating it as well as observing lessons, talking to staff, children and looking at children's work.

Co-ordinators fed back to staff and Governors, highlighting areas of strength and those for development. This continues to be an excellent opportunity to develop the different curriculum areas and review the provision we make.

STAFF INSET

- Staff Meeting and Classroom Organisation
- Review of School Mission and Aims
- First Aid Training
- Admin staff – training on Hebron database
- Teaching & Support staff – Voice Care

Many other aspects of staff training and development have also been provided throughout year.

RISK ASSESSMENT

Full risk assessment for Safe-guarding, Security, H & S, Fire and premises issues are carried out regularly by the School. Our procedures are rigorous and are inspected by our Insurers annually but also by ISI, Merseyside Fire and regional HSA as appropriate.

POLICIES AVAILABLE

A number of policies are available for parents. Please see details on the Website Mission & Aims page at www.runnymede-school.org.uk

COMMUNITY LINKS

Runnymede is committed to highlighting our place in the local community here and where the children live. We are also continuing to show our place in the world community and how our actions affect others.

As part of our Other Faith Week N-Y6 have raised awareness of the community we live in by exploring Judaism and Islam.

In 2008-09 we have continued to raise money in order to help other children in our communities. We have done this by supporting various charities based here and abroad.

Our Harvest Festival raised many tins and dried goods which were distributed by the Christian Brothers, Parr St, Liverpool City Centre. We raised money by the children organising various events for Zoe's Place, Good Shepherd Appeal for the Nugent Care Society, Blue Peter Appeal, Asylum Seekers, Breast Cancer Appeal, Guide Dogs for the Blind, The Poppy Appeal, our twinned school the Blessed Tansi in Sierra Leone. We also sent a container of books to the Blessed Tansi School to support their new library, and we raised £465 to support members of SEC to travel to Lourdes with HCPT at Easter.

SCHOOL TERM DATES 2009-10

AUTUMN TERM

Thursday 3rd September - Wednesday 16th December 2009
Half term - Friday 23rd October (incl) - Wednesday 4th November (incl)

SPRING TERM

Monday 11th January - Thursday 1st April 2010
Half term - Friday 12th February (incl) - Monday 22nd February (incl)

SUMMER TERM

Tuesday 20th April - Friday 16th July 2010
Half term - Friday 28th May (incl) - Friday 4th June (incl)

ADDITIONAL HOLIDAYS

Monday 3rd May, Friday 2nd July

Optional SATs for all Juniors - Mon 10th - Fri 14th May 2010